

Trainers and Assessors – Professional Development Workshop

Name:		
Position/Role:		
Organisation:		
Address:		
	State:	Postcode:
Telephone:	Fax:	
Email:	Website:	

The organisation I work for would best be described as a:

- | | | |
|--------------------------------------|---|--|
| <input type="checkbox"/> Private RTO | <input type="checkbox"/> Public RTO | <input type="checkbox"/> Government agency |
| <input type="checkbox"/> Consultancy | <input type="checkbox"/> Other (please specify) | <input type="checkbox"/> Peak body |

The workshop/s I wish to register for are:

City	101 MORE Ways to Make Training Active!	People Strategies For Trainers	High Impact Training
Canberra	<input type="checkbox"/> Tuesday 2 nd June CANCELLED	<input type="checkbox"/> Wednesday 3 rd June CANCELLED	<input type="checkbox"/> Thursday 4 th June CANCELLED
Perth	<input type="checkbox"/> Tuesday 9 th June	<input type="checkbox"/> Wednesday 10 th June	<input type="checkbox"/> Thursday 11 th June
Adelaide	<input type="checkbox"/> Tuesday 16 th June	<input type="checkbox"/> Wednesday 17 th June	<input type="checkbox"/> Thursday 18 th June
Brisbane	<input type="checkbox"/> Tuesday 23 rd June	<input type="checkbox"/> Wednesday 24 th June	<input type="checkbox"/> Thursday 25 th June
Darwin	<input type="checkbox"/> Tuesday 30 th June	<input type="checkbox"/> Wednesday 1 st July	<input type="checkbox"/> Thursday 2 nd July
Hobart	<input type="checkbox"/> Tuesday 7 th July	<input type="checkbox"/> Wednesday 8 th July	<input type="checkbox"/> Thursday 9 th July
Melbourne	<i>Postponed until</i> <input type="checkbox"/> Tuesday 21 st July	<i>Postponed until</i> <input type="checkbox"/> Wednesday 22 nd July	<i>Postponed until</i> <input type="checkbox"/> Thursday 23 rd July
Sydney	<i>Postponed until</i> <input type="checkbox"/> Tuesday 28 th July	<i>Postponed until</i> <input type="checkbox"/> Wednesday 29 th July	<i>Postponed until</i> <input type="checkbox"/> Thursday 30 th July

COST

TOTAL COST: \$ _____

\$490 per participant per workshop

***Each individual who registers for two workshops can receive 50% off the third workshop!**

*** Group discounts are available when four or more participants from the one organisation register.**

PAYMENT OPTIONS (select one):

- Cheque Purchase Order #

Credit Card

- Visa Mastercard Amex

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Cardholder Name: _____

Expiry Date: ____/____/____

Signature: _____

For further information about the workshop program, please contact IBSA

03 9815 7000

03 9815 7001

events@ibsa.org.au

Terms and Conditions

1. Registration fees must be paid prior to attendance at a workshop. Registrants who find that they are unable to attend a workshop may nominate a substitute to replace them at the workshop
2. Delivery of a workshop by IBSA will be dependent upon a minimum number of registrations being received.
3. IBSA reserves the right to vary the date of a workshop if insufficient registrations are received.
4. Cancellation policy
 - a. In the event that IBSA cancels a workshop event registration fees will be refunded in full, or can be carried forward to a future event.
 - b. Cancellation by an attendee seven days or less prior to an event will result in a 50% loss of registration fee.
 - c. No refund will be made for non-attendance on the day where prior notification of non-attendance was not received by IBSA. Registrants who are unable to attend may nominate a substitute to replace them at the workshop.